



Date: 17th Oct 2022

Private and confidential

Dear Satwinder Kaur,

With reference to your interview for the position of Junior Web Developer, I am delighted to offer you this position with SS Web Technologies Ltd, subject to references.

Your salary will be £27,500 per annum and your start date is the 1st of December 2022 (please do confirm as soon as possible). You will be contracted to work 37.5 hours per week and will be required to work additional hours when necessary. Your holiday entitlement per year is 22 days of choice plus statutory holidays. You will also be eligible to join the pension plan after three months of employment and the benefit scheme upon completing your first six months with us.

I will discuss everything in more detail with you when you have started.

Your First Day

On your first day at SS Web Technologies please make your way to the reception for 9:30am. I will meet you to show you our offices and to lead you through the induction process.

I would be obliged if you could bring with you the following forms of identification:

- Passport, BRP Card and National Insurance document, Full Driving Licence (or) Address proof

In addition, please bring with you the qualification certificates pertinent to your appointment. We will take a photocopy and return the originals directly to you.

If you have any queries or questions, please do not hesitate to contact me. I look forward to hearing from you.

Yours sincerely,

Suresh Kancharla

Director

SS Web Technologies Limited